

### GUIDE TO DEFINE THE BUSINESS OBJECTIVES



### 1. Identify the mission and vision

A company's goals should always be aligned with the company's vision and mission.

### 2. Establish SMART goals

Correctly setting goals is key to achieving success in business projects





# **3. Define short and long term goals**

It allows the company to have a bird's-eye view of progress and how goals connect to each other.

### 4. Establish priorities

Prioritizing goals help businesses focus on what's important and avoid unnecessary distractions.





## 5. Communicate the objectives

Effective communication of goals ensures that everyone is on the same page and working a team towards the same goal.

#### 6. Monitor and evaluate

Monitoring and evaluating goals allows the company to make adjustments and take corrective action whenever necessary.



